

## EI EXECUTIVE MTG JUNE 13<sup>TH</sup> MINUTES

**Members Present:** Dr. Hal Blythe, Dr. Dorie Combs, Dr. Ginni Fair, Dr. Charlie Sweet, and recorder: Lynn Phillips

1. **Business:** Dr. Combs and Dr. Sweet discussed their meeting with Dr. Aaron Thompson. Moorehead will be receiving additional grant money some of which is to be distributed among other universities. Dr. Sweet sent a follow-up e-mail to Dr. Thompson to outline their discussion regarding EKU's needs in order to successfully complete this project. He will send another message in early July to Dr. Thompson to request a copy of the guidelines Moorehead will be receiving on how to utilize this money. Dr. Combs will stay in close touch with Kathy Gunn of Moorehead as well.

Dr. Thompson made it clear that assessment data is very important. He also wanted to know what percentage of EKU faculty this project will reach. It was determined that a more relevant question would be what percentage of faculty involved with Gen Ed courses would be reached. The goal has been established to reach 100% of all College of Education and College of Arts and Sciences faculty involved with Gen Ed courses. Our next step is to figure out how to involve all Chairs to help accomplish this goal. It is expected that all PLC members will take the *embedded* process one step further to the next level where each will facilitate a PLC group to educate their peers. At this level the purpose is mainly informative.

It was noted that Dr. Kevin Rahimzadeh, who is a member of the English PLC, is running a PLC for Part-time faculty. This will be helpful in reaching that population and is a good example of how to *embed* the PLC members to help disseminate information.

Lynn will e-mail the PLC facilitators to ask for a complete list of all their courses that are Gen Ed applicable and ask them to identify those course syllabi that will be revised by June 2012. We can then show Dr. Thompson the syllabi that are being revised and how we will spend any extra money in revising the rest of the syllabi. The goal: to revise 100% of all Gen Ed applicable courses.

Regarding work with the Independent colleges, Dr. Fair and Dr. Combs will go to Midway on Aug 16<sup>th</sup> for one day of training. Dr. Combs would like to go to Williamsburg for training. It is in our service area. This will depend on their dates. Also, Dr. Combs will facilitate training on Senate Bill 1 and the New Standards for the College of Education the morning of Aug 18<sup>th</sup>. Dr. Combs will use our power point for a presentation at Murray State July 12 & 13<sup>th</sup>.

2. **Chair's Luncheon:** The purpose of the luncheon is to inform the chairs of what Senate Bill 1 is and what we are working to accomplish with this grant. (The chairs need to

realize how important they are in bringing in the faculty not yet involved in this project.) We will take one hour to explain what we've done so far and what we need to complete. Time should be included for questions/answers. Folders will be given to each chair that will include information regarding what SB 1 requires, an explanation of the Eastern Initiative, and syllabi that have been finished. The folders should be a bright color, labeled with a table of contents. For those chairs not in attendance, a flyer should be included that would allow them to interact to ensure the information is covered.

3. **Next Executive Meeting:** July 8<sup>th</sup> at 9 am. Also, a Super PLC will be scheduled for either Aug 1 or Aug 2 at 9 am. Lynn will contact the Super PLC members to see which date works best for them.